



Core Agency

Cheque Book Order Service Request

This Service Request is subject to, and forms part of, the Banking Services Order between Westpac New Zealand Limited (**Westpac**) and the Core Agency listed below (**Banking Services Order**) entered into under the Services Agreement relating to the supply of transactional banking services dated 24 September 2015 between the Ministry of Business, Innovation and Employment and Westpac (**Services Agreement**).

A. Agency details

Agency Name _____

Contact Name _____ Contact Phone Number _____

B. Account Name to appear on cheque book

Line 1 _____

Line 2 _____

Line 3 _____

C. Account Number

-

D. Cheque book details

Serial number of last cheque in book (required to process your order)

Select if you require an Analysis Code on your book Enter Analysis Code: _____
(can only have a max. of 120 forms in your cheque book)

Size of Book 60 Forms 120 Forms No of books required: _____

Comments _____

Address to send books to: NUMBER & STREET _____

SUBURB _____ TOWN/CITY _____ POSTCODE _____

E. Authority

I certify that all information supplied in this application is true, correct and complete in every respect.

Authorised Signatory FULL NAME _____

Signature _____ Date DD / MM / YYYY _____

Authorised Signatory FULL NAME _____

Signature _____ Date DD / MM / YYYY _____

F. Completion

Please sign, date and scan this form and return to govt_direct@westpac.co.nz or upload via Westpac Exchange at <http://govt.westpac.co.nz>

If you have any questions regarding this order, please contact your Relationship Manager. Alternatively, if your Relationship Manager is unavailable you can contact Westpac Government Support on **0800 652 752**.
 Please note cheque books order take approx. 5-7 business days.