



Corporate Online New Zealand Backup Services. Application for Processing of Files.

Please print this form and complete.

A. Corporate Online details

Corporate Online organisation name

Corporate Online office name

Contact name

Contact phone number

B. Request for processing files

File name	Debit account number	Number of records	Amount (in NZD)

Total value of the file(s) \$

C. Acknowledgement

I/We confirm that I/We are bound by the Westpac Corporate Online Terms and Conditions and the General Terms and Conditions available at westpac.co.nz

Westpac's fee for this service is as per standard Corporate Online charges.

Please sign in accordance with your Corporate Online authorisation rule:

Name of Corporate Online Authoriser

Token serial number

Signature SIGN PAPER COPY

Date DD / MM / YYYY

Name of Corporate Online Authoriser

Token serial number

Signature SIGN PAPER COPY

Date DD / MM / YYYY

Note: If Corporate Online Authorisers are not available, the form can alternatively be signed by two account signatories:

Name of Account Signatory

Signature SIGN PAPER COPY

Date DD / MM / YYYY

Name of Account Signatory

Signature SIGN PAPER COPY

Date DD / MM / YYYY

D. Returning the form

On completion of this form, please scan and email it with the files to: NZ_COL_backup@westpac.co.nz

If you have been receiving assistance from your Relationship Manager with processing payments during the Corporate Online incident, you can alternatively send the form to your Relationship Manager – **but not both**. Westpac will make every effort to process your payment request on the same business day it is received. However in the event of receiving extraordinarily large volumes of payments for processing, delays may occur and Westpac may not be able to complete processing until the following business day.