



# Corporate Online New Zealand Backup Services. Application for Processing Same Day Cleared Payment.

Please print this form and complete.

## A. Corporate Online details

Corporate Online organisation name

Corporate Online office name

Contact name

Contact phone number

## B. Request for processing a Same Day Cleared Payment

I/We hereby authorise Westpac to process the Same Day Cleared Payment specified below on our behalf.

### PAYMENT FROM (PAYER/INITIATOR)

Account name (payer name)

Account number

Payment amount \$ (in numbers)

Payment amount (in words)

Payment date

Details to appear on your account

Particulars

Code

Reference

### PAYMENT TO (PAYEE/BENEFICIARY)

Account name (payee name)

Account number

Details to appear on payee's account

Particulars

Code

Reference

### NOTIFICATION

Send notification to the payee ☐ Yes ☐ No

If yes, enter the email address

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**C. Acknowledgement** I/We confirm that I/We are bound by the Westpac Corporate Online Terms and Conditions and the General Terms and Conditions available at [westpac.co.nz](http://westpac.co.nz)

Westpac's fee for this service is as per standard Corporate Online charges.

Please sign in accordance with your Corporate Online authorisation rule:

Name of Corporate Online Authoriser

Token serial number

Signature SIGN PAPER COPY

Date DD / MM / YYYY

Name of Corporate Online Authoriser

Token serial number

Signature SIGN PAPER COPY

Date DD / MM / YYYY

Note: If Corporate Online Authorisers are not available, the form can alternatively be signed by two account signatories:

Name of Account Signatory

Signature SIGN PAPER COPY

Date DD / MM / YYYY

Name of Account Signatory

Signature SIGN PAPER COPY

Date DD / MM / YYYY

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**D. Returning the form** On completion of this form, please scan and email it to: [NZ\\_COL\\_backup@westpac.co.nz](mailto:NZ_COL_backup@westpac.co.nz)

If you have been receiving assistance from your Relationship Manager with processing payments during the Corporate Online incident, you can alternatively send the form to your Relationship Manager – **but not both**. Westpac will make every effort to process your payment request on the same business day it is received. However in the event of receiving extraordinarily large volumes of payments for processing, delays may occur and Westpac may not be able to complete processing until the following business day.

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