

# WinTrade



## **Password Guide** Effective 14/11/22

The information contained in this publication is provided for learning purposes only and is subject to change. Revisions may be issued from time to time that encompass changes or additions to this module.

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Issue date: 23/11/22

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## New Password Field

Effective 14/11/22, the WinTrade password keypad has been replaced with a password field to simplify system sign-in and streamline the transaction approval process.

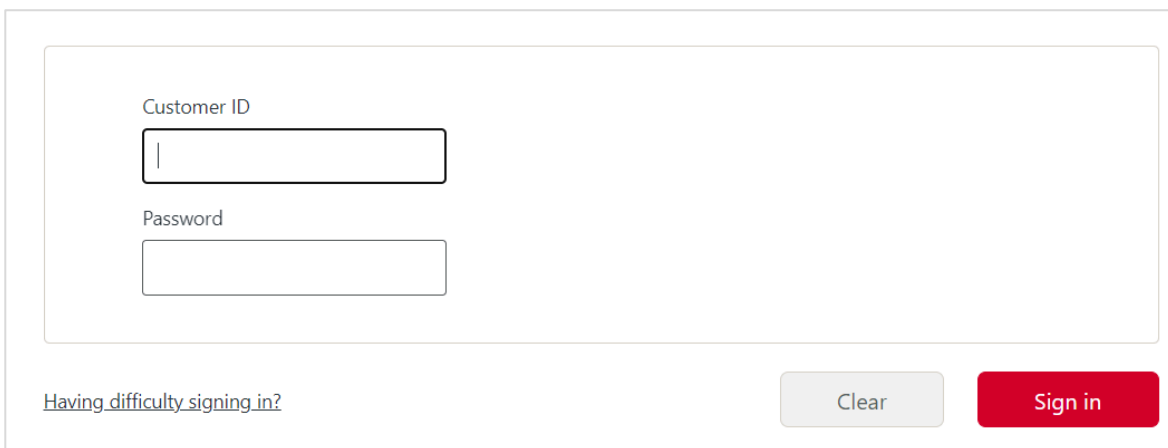
There is no change to your current WinTrade password.

Type your **current password** into the password field to sign in to WinTrade or approve transactions.

**Please note:** you do not need to change your current password in order to use the new screen.

## New Sign In screen

Enter Customer ID and Password, then click **Sign in**.



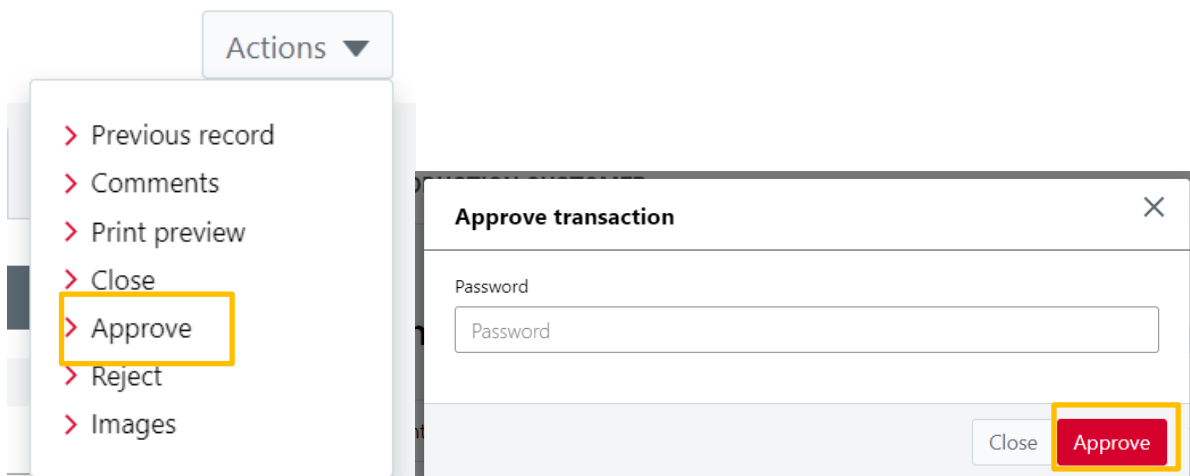
Customer ID

Password

[Having difficulty signing in?](#) Clear Sign in

## New Transaction approval screen

Enter your password, then click **Approve**.



Actions ▼

- > Previous record
- > Comments
- > Print preview
- > Close
- > **Approve**
- > Reject
- > Images

**Approve transaction** ✕

Password

Close **Approve**

## How to format a new WinTrade password

The WinTrade password format has been enhanced to provide greater flexibility for users to create a memorable password or pass phrase that is unique to their banking.

**If you decide to change your WinTrade password in the future, you will need to use the following requirements.**

### ***What are the minimum requirements?***

- Minimum 8-30 characters.
- Must contain 1 letter, 1 number and a special character/symbol.

### ***What is allowed?***

- A-Z (both upper and lower case).
- Numerical values 0-9.
- Special characters/symbols ~@#\$\$^\*(+)\|<>"'; &%!/=[\]{}|,.-?:-

### ***What is not allowed?***

- Password cannot contain spaces.
- Password cannot be the same as any of your previous 3 passwords used for WinTrade.
- No more than 2 repeating characters in a row. (e.g. AAB, 112, @@! is allowed. AAA, 111, @@@ is not)

## Need help with WinTrade passwords?

Click the **Having difficulty signing in?** link on the WinTrade login screen for details on how to contact the support team.



Having difficulty signing in?

> Terms and Conditions      > FAQs      > Help

Clear      Sign in