

Identification and proof of address – unincorporated group account



All our customers need to confirm their identity and address with Westpac to keep their accounts secure and comply with New Zealand law. This includes unincorporated groups, and individuals associated with the group.

Who we need information from.

When an unincorporated group sets up a new account (as either a new or existing customer), we need to collect information about the group and some individuals associated with the group. These individuals include:

- key management office holders
- any other individuals with effective control of the group
- any individuals with a greater than 25% interest in the group's assets
- any other persons acting on behalf of the group (such as those who have signing authority or power of attorney).

We need tax residency information for the individuals mentioned above along with their Tax Identification Number (TIN) for the countries where they are tax residents.

Identification (ID) we need to collect.

Unincorporated group ID.

Please bring:

- group rules or constitution confirming current office holders or minutes confirming current office holders (signed and dated within the last 12 months); and
- any other documents that explain who has effective control of the group and who benefits from it, and ID for associated individuals.

ID for associated individuals.

We can send a link to individuals who have a current New Zealand driver licence or New Zealand passport to collect and verify their details online, or each person can bring one of the following into a branch (must be current):

- New Zealand driver licence (must be able to be verified electronically by Westpac)
- New Zealand passport
- overseas passport (must be signed)
- New Zealand firearms licence
- New Zealand refugee travel document
- New Zealand emergency travel document
- National ID card issued by the United Nations, a state or overseas government that includes your name, date of birth, photograph and signature.

OR

- Bring in your birth certificate along with a **Kiwi Access card** or ID issued by a New Zealand government agency such as a **SuperGold** card.

Proof of address.

We can verify your address as well as your ID online. We need one of the following (dated in the last 12 months) for the group and for each individual who comes into a branch:

- utility bill
- statement or correspondence from another financial institution (not issued by Westpac Group)
- insurance policy document (not issued by Westpac Group)
- unexpired rental or tenancy agreement.

If you don't have any of these, please contact us to discuss other documents we might accept.

Source of wealth.

In some cases, we may need to ask you for more information before opening a new account. For example to verify the associated individual's or group's source of funds or wealth or both.

For examples of the kinds of documents we can accept go to westpac.co.nz/id, then Where your money comes from.

Please contact us to check if there is anything else you need to bring into your local branch.

If you're bringing in copies of documents, you'll need to get them certified first. Any documents in another language will need to be translated to English by an approved provider. For more about certified copies and approved translation services go to [westpac.co.nz/id](https://www.westpac.co.nz/id), then When copies of documents need to be certified.